

Susan A. Coleman, LICSW
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EXPERIENCE

Boston College School of Social Work, Chestnut Hill, MA
September, 1997 to present

Assistant Dean of Field Education (2011 to present)

- Operational management of the Field Education Department
 - Chair the placement assignment process for 500+ graduate students annually
 - Recruit and maintain affiliations with human services agencies around New England for prospective internships, research and community involvement
 - Develop and manage Oracle on-line database
- Design field education curriculum to facilitate student development, including orientations, seminars and evaluations; primary author and editor of annual Field Education Guide
- Supervise a staff of 6 Assistant Directors and 1 Program Assistant in day-to-day operations
- Hire, train and supervise 40+ part-time faculty as advisors
- Design and present *Seminar in Field Instruction* for SW Field Supervisors, at Boston College, for NECON and at select community agencies
- Representative, Council of Field Education, part of Council of Social Work Education, national accrediting body for social work programs
- Member of SSW Academic Standards Review Committee, 2005 -present; Strategic Planning Steering Committee, 3 years; Executive Board 2015-present; Search Committees for Marketing Director, International Programs Director, Admissions Assistant; on-going member of Diversity & Justice committee
- Member of New England Consortium of Graduate Social Work Field Education Directors (NECON), since 2005; Chair for 2018-2019 & 2009-2010; Treasurer since 2011
- Professional Development
 - Management Development Perspectives 2018-19
 - Center for Teaching Excellence cohort on Service, 2018-19
 - *The Jesuit and Catholic Dimensions of Boston College's Mission: A Workshop for Senior Administrators*, June 2010;
 - Carroll Graduate School of Management, Leadership for Change Certificate, 2009

Assistant Director (2005-2011)

Field Education Specialist (2000-2005)

Advisor (1997-2000)

Part-Time Faculty

2000 to 2017

- Develop and teach Master's level curriculum in social work practice courses

Federal Employee Assistance Program, U.S. Office of Personnel Management, Boston
Interim Director and Senior Clinician **October, 1991 to June, 2000**

- Administrated budget of \$500k+ and managed contracts with over 50 Federal government agencies in the New England region
- Supervise clinical and administrative staff, contractors, and MSW interns
- Conducted diagnostic evaluations, provided individual treatment, crisis interventions and referral services for enrolled federal employees
- Provided management consultation for personnel and staff development issues and conducted organizational interventions
- Designed and presented seminars on mental health and workplace issues such as substance abuse, sexual harassment, depression, change and loss, HIV/AIDS, violence

Massachusetts Society for the Prevention of Cruelty to Children, Boston, MA
Clinical Supervisor **November, 1988 to September, 1991**

- Supervised unit of 5 Master's level social workers in oldest child protective service agency in US, with oversight of 100+ families in Boston and its suburbs
- Integral member of administrative team and clinical review committee
- Managed contracts and program operations with Mass. DSS: 8 area and 2 regional offices
- Provided in-service training and presentations on child welfare concerns to statewide staff, Board of Trustees and to general public

Commonwealth of Massachusetts, Department of Social Services, Waltham MA
Social Worker **November, 1984 to November, 1988**

- Screened and processed child abuse and neglect reports originating from professional sources and general public; conducted training on mandated reporting
- Managed caseload averaging 22 families, treating issues such as physical and sexual abuse, neglect, mental illness, substance abuse, and domestic violence

Commonwealth of Massachusetts, Department of Mental Health
Gaebler Children's Center, Waltham, MA

Senior Mental Health Assistant/ Assistant Activities Director
May, 1982 to November, 1984

- Provided milieu treatment in Commonwealth's only locked psychiatric hospital for emotionally disturbed children

EDUCATION

Boston College, Chestnut Hill MA

Master of Social Work
Bachelor of Arts and Sciences, Cum Laude

SELECT PRESENTATIONS

“Seminar in Field Instruction” designed and delivered for social work supervisors who have students from BC SSW and other graduate MSW schools in area; presented annually since 2005; 8 two-hour sessions over academic year

“The Multigenerational Workplace” VA Medical Center, West Roxbury, April 2019

“The Art of Supervision” presented for BC SSW Continuing Education series, June 2018

Teaching the Next Generation of Social Workers” Boston College SSW Continuing Education, November 2015

“Supervision in a Changing Workplace: A Classic Approach” Boston College SSW Continuing Education, November 2013

“Our Favorite Books: Foundational Themes for New Supervisors” Boston College SSW Continuing Education, July 2015

“Understanding and Implementing the EPAS Competencies” NECON All Comers Meeting, presented at Boston College GSSW, Dec 2009

“Taking Clinical Supervision to the Next Level”, designed and presented to Field Instructors, November, 2009 at Boston College

“Integrating Theory and Practice” designed and presented to Field Instructors, November 2007, April 2008, and November 2009

“The Next Generation: Changing Profile of MSW Students” co-designed and presented at Council of Social Work Education, Annual Program Meeting, San Francisco, CA, 2008

“Understanding and Preventing Violence in the Workplace” presented at Brandeis University staff and administrators, Fall 2003

“Managing Stress during Times of Change” presented at Harvard Dental School, to staff and administrators, Harvard University, Boston MA, Spring, 2002

“Consulting, Coaching and Collaborating: Assisting Managers in their HR Role” for U.S. Coast Guard Eastern Regional Conference, Washington D.C., Spring 1999