APPLICATION FOR ADMISSION
VISITING SCHOLARS PROGRAM

To

Boston College Law School
885 Centre Street
Newton, Massachusetts 02459
U.S.A.

Intended visiting period: From: _____ To: _____ Preferred Pronouns (ex: he/him/his)
mm/dd/year mm/dd/year _____

Name in full _____
Last (*Family Name*) First (*Given Name*) Middle

Present mailing address _____
Street

_____
City Country

Home telephone: ( ) _____ Work telephone: ( ) _____

E-mail address: _____ Fax Number: _____

This address can be used from _____ to _____

Permanent address in home country: _____
Street

_____
City Country

Date of Birth: _____ Place of Birth: _____

Country of Citizenship: _____ Country of Permanent residence: _____

If you are a noncitizen residing in the U.S., what is your current visa status? _____ Visa Number (if applicable): _____

Are you a permanent resident of the U.S.? _____ Alien registration number: _____

List chronologically all colleges, universities, and graduate and professional schools you have attended:

INSTITUTIONS	DATES OF ATTENDANCE	DEGREE / EXPECTED DEGREE	FIELD OF STUDY	DATE AWARDED/EXPECTED

Transcripts/academic records ☐ enclosed ☐ to be sent ☐ not required Was English the language of instruction in any school? ☐ Yes ☐ No

If yes, which schools _____

Is English your native language? ☐ Yes ☐ No If not, what is your native language? _____

List all of your employment in law or related fields, and all of your full-time employment in any other fields. Please include a resume for additional positions.

DATES (MM/YY-MM/YY)	EMPLOYER	POSITION

Please submit a one- to two- page statement of purpose that describes your experience in legal scholarship, legal practice and other law-related activities, and your reasons for seeking appointment as a Visiting Scholar.

Please submit a two- to three- page description of the specific research project that you propose to pursue as a Visiting Scholar. The proposal should include the name of the Boston College faculty member who has agreed to sponsor your appointment.

It is the policy of Boston College Law School to assure fair and equal treatment in the admissions process and not to discriminate because of race; color; gender; age; religion; disability; national origin or ancestry; sexual orientation; and marital, family, or military status. Boston College Law School also prides itself on providing a legal education to those who have overcome significant obstacles in their lives. If there are economic, cultural or social factors that you have overcome that you wish us to consider in evaluating your record, please mark the following box and provide explanatory information on a separate sheet or electronic attachment. ☐

If your answer to any of the following questions is "yes," please check the box and explain in detail on a separate sheet.

a. Have you ever been placed on academic warning, academic probation, or conduct probation, or been dismissed or subjected to any disciplinary action from any college, graduate or professional school, law school, or professional licensing agency? ☐ Yes ☐ No

b. 1. Are you currently charged with (note: we are not inquiring about arrests) any violation of law other than minor traffic violations with a fine of less that $100.00 per violation? ☐ Yes ☐ No

2. Have you ever been: 1. convicted of a felony and that conviction has not been vacated; 2. sentenced to imprisonment on conviction of any misdemeanor and that conviction has not been vacated; 3. convicted within the last five years of a misdemeanor (other than a first conviction of any of these misdemeanors; drunkenness, simple assault, speeding, minor traffic violations, affray, or disturbance of the peace) and that conviction has not been vacated? Note: Bar examiners may require other information that we are not permitted to seek under Massachusetts statutes. ☐ Yes ☐ No

c. Have you ever been compelled to curtail or discontinue your study or your work for a substantial period? ☐ Yes ☐ No

I certify that all statements made above and on all attachments to this application are accurate and complete to the best of my knowledge, and that this application and all attachments (other than recommendations and official documents) are solely the product of my own efforts. Should there be any change in the information provided, I will notify the Law School within 30 days. I understand that misrepresentation or omission may be the basis for denial of admission or dismissal from Boston College Law School. I understand that all application materials become the property of the Law School.

Signature of Applicant _____ **Date** _____

APPLICATION INSTRUCTIONS

Each year Boston College hosts a small number of non-degree Visiting Scholars (sometimes called "Visitors") from around the world. Visitors are generally Professors of Law, doctoral students or post-doctoral researchers in law at institutions overseas. They normally are in residence at the Law School for either a semester or academic year.

The Program provides Visitors access to facilities of the Law School and the rest of Boston College so that they can conduct research on an approved topic while in residence. Those appointed have full library privileges, including dedicated carrel space. They also have the privilege of attending colloquia and other scholarly presentations at the Law School, and are invited to participate in faculty social events such as the Friday lunches. Visitors may audit Law School courses on a non-credit basis with the permission of the course instructor.

Visitors must be sponsored by a full-time member of the Boston College Law School faculty who is willing to act as a consultant on the Visitor's research project. It is the responsibility of a prospective Visitor to contact appropriate faculty members and arrange for such sponsorship. Whether or not a faculty member agrees to act as a consultant is completely within his or her discretion. In particular, some faculty members will only do so for scholars whom they know personally.

Information about the application process follows. For further information, please contact us by email at bcllm@bc.edu or by telephone at (617) 552-1002.

Application materials. Please complete and sign the application form as indicated. Your complete application is to include:

- Application form
- A signed letter of recommendation
- A letter from a full-time member of the Boston College Law School faculty agreeing to act as your sponsor
- Statement of purpose
- Research proposal
- Academic records and official transcripts (if required; see below)
- Resume
- Evidence of English language proficiency (no older than two years)

All materials should be emailed to bcllm@bc.edu and sent to:
Office of Graduate Legal Education and International Programs
Boston College Law School
885 Centre Street
Newton, MA 02459
U.S.A.

Official Transcripts. Unless you are a full-time university professor, you must submit original or certified (notarized) copies of all official transcripts from all post-secondary schools you have attended. These transcripts should show all courses taken and marks earned, and receipt of any degree from each university or institution of higher education you have attended. "Official transcripts" are (a) either original transcripts or copies that have been certified by the relevant educational institution and (b) either provided directly by that institution to Boston College Law School or in an envelope sealed by the institution. If these transcripts are not in English you must also include a certified English translation.

English Language Skills. Effective participation in the Boston College Law School academic community requires written and spoken fluency in English. Visitors must be able to express themselves in both spoken and written English and must read the language with ease. Candidates whose native language is not English must achieve a minimum score of 100 (IBT) on the TOEFL examination, taken within the past two years. Visiting Scholar applicants should submit evidence of comparable English proficiency. For more information regarding TOEFL, please contact:

Educational Testing Service
P.O. Box 6154
Princeton, NJ 08541
USA
www.toefl.org

Statement of Purpose. This statement of one to two pages seeks information about your experience in legal scholarship, legal practice and other law-related activities, and your reasons for seeking appointment as a Visiting Scholar.

Research Proposal. Please submit a statement of two or three pages that describes the specific research project that you propose to pursue as a Visiting Scholar. The proposal should include the name of the Boston College faculty member who has agreed to sponsor your appointment, and the intended visiting period.

Letter of Recommendation. At least one letter of recommendation must be submitted from a person familiar with your work in legal scholarship or with whom you have worked in a professional capacity. You should ask the recommender to enclose the recommendation letter in an envelope, seal the envelope, sign it across the seal, and return it to you to be submitted, unopened, with the other application materials. We also accept letters sent directly by the recommender to our office.

Letter from a Boston College faculty member. Your application should include a letter from a full-time member of the Boston College Law School faculty in which that person agrees to sponsor your stay as a Visiting Scholar and make himself or herself available for consultation on your research project during your visiting period. We also accept letters sent directly by the faculty member to our office.

Resume or Curriculum Vitae. Please provide a resume or curriculum vitae describing your academic and professional background. Educational information should include schools, dates of attendance, degree(s) awarded, activities and organizations, academic honors, awards, scholarships or fellowships, and any original research including publications. Employment history should include employer, position, nature of work and dates of employment.

Financial matters. Applicants requiring financial assistance should investigate funding sources in their home countries well in advance. Examples of such sources include employers, government agencies and foundations. The United States embassy or consulate in your home country may have information on U.S. government grants under the Fulbright program and other information on fellowship opportunities. Boston College Law School unfortunately is unable to provide financial assistance to Visiting Scholars.

Visitors who are not citizens or permanent residents of the United States will need to provide evidence that they have sufficient financial resources to meet the cost of study in order to obtain a visa to enter the United States. Information concerning the visa application process will be provided to those appointed separately.

Important note. Your application and all attachments (other than letters of recommendation and official documents) must be solely the product of your own efforts. Boston College Law School reserves the right to deny an appointment to any applicant, and dismiss any Visiting Scholar, who has received external assistance with his or her application.

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LAW SCHOOL

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